## ST. MONICA BACK-TO-SCHOOL INFORMATION



## What's Included:

IMMUNIZATION, MEDICATION, & ALLERGY FORMS

**HOT LUNCH** 

**MAGAZINE SALE** 

SCRIP

**SCHOOL STORE** 

**SCHOOL TOTE BAGS** 

**LUNCH DUTY** 

**SCHOOL BAND** 

NOTES FROM THE SCHOOL OFFICE

**GYM SHIRTS** 

**ANNUAL FUND** 

Do small things with great love

Mother Teresa

## Welcome to SMS from the Home & School Association

Welcome to the 2021/2022 school year! As co-presidents of the St. Monica Home & School Association, we have compiled helpful information you will need to start the school year.

- Teacher announcements will be sent through email on August 25th. If you do not see an email on this date, please be sure to check your junk mail or spam folder to ensure that you receive this information.
- St. Monica "Welcome Day" (formerly Forms and Fees Day) will be Thursday, August 26th from 7:30 am until 11:30 am.
  - Visit your classroom, meet your teacher, drop off supplies
  - Setup lockers for students in 4th through 8th grades
  - Purchase SMS tote bags for kindergarten students
  - Purchase gym uniforms for students in 5th through 8th grades
  - Purchase school uniforms at the resale
  - Turn in Allergy, Immunization, Athletic forms
  - Learn about athletics, band, Scouts, Annual Fund, Milestones
- The following items will be sent home with your mail carrier this fall:
  - Calendar
  - Memory Book from 2020/2021 school year
- Each family with a child or children in full day school (K4 through 8th grade) will need to sign up for lunch duty. A link to signup is included in this packet.
- Individual school pictures will take place on September 10th (8th grade) and September 17th (K3-7th).
  - Students are photographed in dress clothes (no uniform)

### Blessings,

Mary Burnett and Amy Lovejoy 2021/2022 Home & School Co-presidents

## Immunization, Medication, & Allergy Forms

**Immunization Form:** Complete and return to the school office.

## **Prescription Medication Form:**

Complete and return to the school office. Must be completed for prescription inhalers, epi-pens, and other physician prescribed medication that may need to be given while the student is at school.

Both forms can be found at the end of the newsletter.

## **Magazine Sale**

The magazine sale is the kick-off fundraiser for the Home & School association. Our students sell magazine subscriptions to friends and family, with a portion of the sale coming back to our school.

New magazine subscriptions and magazine renewals are all accepted during this entirely online fundraiser.

Magazine sales will start on September 7th and go until October 1st.

Information will be sent home in the coming weeks.

## **Hot Lunch**

This year St. Monica school will be using the School Eatery as our hot lunch provider.

You can order lunch through the School Eatery website or their app. Orders must be placed by 8:00am on the day your student will receive hot lunch.

Information on how to sign up for School Eatery and order your students' lunch can be found in a handout at the end of the newsletter.



## Scrip

Scrip is a fundraising organization that supports St. Monica Home and School and your own tuition bill!

It is a self-spending fundraiser where parents are able to purchase electronic or physical gift cards from hundreds of retailers with a proceed going back to the school and family.

A link to sign up for Scrip is in the handout at the end of the newsletter.

## **School Store**

The St. Monica School Store is a spirit shop where you can purchase useful and fun products to spread the SMS spirit!

We have everything from car stickers, popsockets, clothes, to hammocks for you to show off your school pride.

Check out the order form at the end of the newsletter to see all of our products and to place your order.

St. Monica's Home & School Association is a committee made up of parent volunteers that help organize many of our school's fundraisers and events.

Here are a few examples of what we help put together:

- School Auction
- Magazine Sale
- Christmas Ornament Sale
- Advent Breakfast
- Catholic Schools Week

We are always looking for more volunteers to help! <u>Here is a link to our Home & School SignUp to see our open opportunities.</u>



## SMS Tote Bags

A St. Monica favorite among our students and parents! Perfect for snow gear and just about anything else.

These zippered totes are approximately 17 inches wide and 15 inches tall.

Tote bags can be purchased in the school during Welcome Day for \$10 each. Cash or check will be accepted.



## **Annual Fund**

The Annual Fund supports the school's operating budget. Here are the key points you need to know about this critical fundraiser:

- Helps to minimize tuition increases.
- Plays a significant role in our outstanding staffs' compensation.
- Allows us to maintain our operating budget in order to provide a strong, faith-based education.

To donate to the Annual Fund click here!

## **Lunch Duty**

St. Monica school has 2 parents cover lunchroom duty each day.

Here are the requirements for sign up:

- Parents with a full day child in K4 or K5 should sign up for ONE lunch duty.
- Parents with a child in 1st-8th grades should sign up for TWO lunch duties.
- Parents of half-day students and full day K3 students will not need to sign up.
- Maximum signup for each family is TWO lunch duty shifts.

<u>Click here for the lunch duty sign</u> <u>up!</u>

## **School Auction**

The St. Monica Harvest Ball 2021 "Gather and Give" will be hosted on Saturday, November 13th.

The auction warm-up party will be hosted on Saturday, September 11th.

Our amazing auction team has already been hard at work bringing this favorite SMS tradition to life!

Be on the look out for more information about this fun event and the many ways you can make it a success for our students and school!

## **Gym Uniform Shirts**

Need a new gym uniform t-shirt? We've got you covered!

Students in 5th grade through 8th grade need to wear gym uniform shirts.

Shirts can be purchased in the school on Welcome Day for \$7 each. Cash or check will be accepted.

## **Notes From the School Office**

The first week of school will have shortened days for our K3, K4, K5, and 1st grades. Here is their schedule:

Monday, August 30th

K3 - 8:15-10:10

K4 - 8:10-10:10

K5 - 8:10-11:15

Ist - 8:10-12:30

Tuesday, August 31st

K3 - 8:15-10:10

K4 - 8:10-10:10

K5 - 8:10-11:15

Ist - 8:10-12:30

 Wednesday, September 1st
 Thursday, September 2nd

 K3 Full Day - 8:15-12:15
 K3 Full Day - 8:15-12:15

 K4 - 8:10-11:15
 K4 - 8:10-11:15

- Friday, September 3rd: Regular school schedule for all grades.
- Monday, September 6th: No school.
- Click here for the St. Monica school supply lists
- Need the academic calendar for the entire school year? Click here!

Learn. Live. Love.



## **Uniform & Appearance Policy**

Land's End Store: <a href="https://www.landsend.com/shop/school/S-ytp-xe8">https://www.landsend.com/shop/school/S-ytp-xe8</a> - School Number = 900029109

Girls: Jumper (Grades 4K - 4th Grade) and Skirt (Grades 5-8): Classic Navy Large Plaid

- Length of jumpers, shorts and skirts should be of a modest length; around mid-thigh.
- Girls may wear red, white, or blue tights or leggings under the uniform, no slacks. The leggings must be fitted to the ankle.

Slacks: Navy blue or tan dress slacks, twill or corduroy

**Shorts:** Navy blue or tan tailored walking shorts, no longer than the knee.

**Shirts:** Collared long or short sleeved, including: button front blouse, polo style, in knit or cotton fabric – not sweater/ribbed material. No large logos or logos on the back of shirts and/or sweaters will be permitted. All tops are to be tucked into the waist of skirts/slacks/shorts.

Solid colors: white, navy, red or light blue

**Sweaters:** Plain long sleeved button or zip up with crew or v-neck. No cropped style, regular hoods or embellishments permitted. Uniform shirts/blouses are to be worn under sweaters.

Solid colors: white, navy or red

**Socks:** Girls – Knee-high or ankle length socks. Solid colors: white, red or navy

Boys - No longer than mid-calf. Sold colors: white, red or navy. Logos should be small.

**Shoes:** All shoes must cover the entire foot, including heel and toes.

Hair: No unnatural colors or large accessories that would distract from learning. Boys' should not cover the ears.

## **Unacceptable Attire**

- flip-flops; shoe heel higher than 1 inch
- leggings worn as slacks without a jumper, top or skirt that completely covers torso to mid-thigh
- T-shirt under uniform shirt that is not solid color (red, white or blue, gray)
- sweaters worn without collar of shirt showing
- denim or jeans style slacks or shorts
- shorts longer than top of knee
- shorts, dresses and/or skirts that are too short
- torn or dirty clothing
- cargo or flared pants
- low rise pants
- shirt tails hanging out
- heavy make-up light make-up may be worn in Jr. High
- multiple piercings or body piercings
- thin spaghetti strap tank tops or "camis" worn on non-uniform days
- tight fitting and/or low-cut shirts or tops

# IMMUNIZATION, MEDICATION, & ALLERGY FORMS

## STATE OF WISCONSIN

Division of Public Health F-04020L (Rev. 6/2020)

Wis. Stat. §§ 252.04 and 120.12 (16)

## STUDENT IMMUNIZATION RECORD

**INSTRUCTIONS TO PARENT:** COMPLETE AND RETURN TO SCHOOL WITHIN **30 DAYS AFTER ADMISSION**. State law requires all public and private school students to present written evidence of immunization against certain diseases **within 30 school days of admission**. The current age/grade specific requirements are available from schools and local health departments. These requirements can only be waived if a properly signed health, religious or personal conviction waiver is filed with the school. The purpose of this form is to measure compliance with the law and will be used for that purpose only. If you have questions regarding immunizations, or how to complete this form, contact your child's school or local health department.

PERSONAL DATA	PLEASE PRINT					
Student's Name	Birthdate (MM/DD/YYY	(Y) Gender	School		Grade	School Ye
Name of Parent/Guardian/Legal Custodian	Address (Street,	City, State, Z	ip)	Telepho	one Numbe	<u> </u> er
IMMUNIZATION HISTORY List the MONTH, DAY, AND YEAR your child rec	poived each of the falls	wing immuni	zationa DO NOT US	E A (a) OB ( <b>Y</b> ) ov	cont to one	ower the
question about chickenpox, Tdap, or Td. If you department to obtain it.	o not have an immuniz	zation record	for this student at hor	ne, contact your o	doctor or p	ublic health
TYPE OF VACCINE*	FIRST DOSE MM/DD/YYYY	SECOND DC MM/DD/YYY				IFTH DOSE MM/DD/YYYY
DTaP/DTP/DT/Td (Diphtheria, Tetanus, Pertussis)						
Adolescent booster (Check appropriate box)  Tdap  Td						
Polio						
Hepatitis B						
MMR (Measles, Mumps, Rubella)  Varicella (Chickenpox) Vaccine  Vaccine is required only if your child has not had chickenpox disease. See below:						
Has your child had Varicella (chickenpox) diseas appropriate box and provide the year if known:  YES Year (Vaccine not required)	e? Check the	previous vac	lld had a blood test (t ccination) to any of th ☐ Measles ☐ Mur	e following? (Che	ck all that a	apply)
□ NO or Unsure (Vaccine required)		If YES, provi	de laboratory report(	s)		
REQUIREMENTS						
Refer to the age/grade level requirements for the	current school year to	determine if	this student meets th	e requirements.		
STUDENT MEETS ALL REQUIREMENTS Sign at Step 5 and return this form to school.  Or  Or	-1170					
Check the appropriate box below, sign at Step 5, MAY BE EXCLUDED FROM SCHOOL IF AN OU	and return this form to			COMPLETELY IN	MMUNIZEI	) STUDEN
Although my child has <b>NOT</b> received <b>ALL</b> to SECOND DOSE(S) must be received by the DOSE(S) if required must be received by the writing each time my child receives a dose	ne 90th school day afte he 30th school day ne	er admission t	to school this year, ar	nd that the THIRD	DOSE(S)	and FOUR
NOTE: Failure to stay on schedule may resu	It in exclusion from	school, court	action and/or forfe	iture penalty.		
WAIVERS (List in Step 2 above, the date(s)	of any immunizations	your child has	already received)			
For health reasons this student should no	t receive the following	immunization	ıs			
SIGNATURE - Physician			Date Sig	gned		
For religious reasons, I have chosen not □ DTaP/DTP/DT/Td □ Tdap, □ Police			•	`	pply)	
For personal conviction reasons, I have ☐ DTaP/DTP/DT/Td ☐ Tdap ☐ Polio					eck all that	apply)
SIGNATURE						
This form is complete and accurate to the best of immunization records and as they are updated in consent at any time by sending written notification records or updates to the WIR.	the future with the W	isconsin Immi	unization Registry (W	IR). I understand	that I may	revoke this

Date Signed

SIGNATURE - Parent/Guardian/Legal Custodian or Adult Student



**Form** 5141.5(b)

## MEDICAL PROVIDER AUTHORIZATION FORM PRESCRIPTION MEDICATION

tudent's Name:			DOB:				
School:				Grade:			
Diagnosis:							
DAILY MEDICATION							
Medication:	Dosage:	Route:	Freque	ncy:	Start Date:	Stop Date:	Side Effects:
1.							
2.							
AS NEEDED OR PRN MEDICAT	ION						
Medication:	Dosage:	Route:	Freque	ncy:	Start Date:	Stop Date:	Side Effects:
1,,							
2.							
MEDICAL PROVIDER CONSENT	Γ						
I authorize the school to the give	the above	medication	(s) to thi	s stud	dent.		
Asthma Inhalers and Epi-Pens Only: This student and his/her parents have been instructed in self-administration and the student may carry an inhaler or Epi-Pen and self administer at school. Yes □ No □							
Print Medical Provider Name:						Date:	
Medical Provider Signature:							
PARENT CONSENT							
I give the school permission to administer the above medications as directed by the medical provider. Inhaler/Epi-Pen Only: My child may □ or may not □ carry and self-administer.							
Parent/Guardian Signature:						Date:	

As part of the authorization form, school personnel may contact the medical provider and parent with questions regarding the medication administration including clarification regarding dosage, side effects or indication of the medication(s) listed above.

	All	ergy Action Plan		-	
Student Name:		Birth D			
School:	Gra Gra	de: Teac	her:		Place Student
ALLERGIC TO THE					Photo Here
Has Asthma (increases		· · · · · · · · · · · · · · · · · · ·	00:00:00 A.		
	sly/suspected—Immediately				
	rash, hives - Give antihistamir		and parent. S	Start with Step 1	
► STEP 1: IDENTIF	ICATION OF SYMPTO	MS* ◀ * Send	d for immediate a	dult assistance	
Symptoms:				Type of Medicatio (Determined by physicia	n to Give: an authorizing treatment)
> If exposed to aller	gen, or allergen ingested, but n	o symptoms		Epinephrine	Antihistamine
> Mouth - Itchi	ng, tingling, or swelling of lips,	tongue, mouth		Epinephrine	Antihistamine
> Skin - Hive	es, itchy rash, swelling of the fac	e or extremities	· · · · · · · · · · · · · · · · · · ·	Epinephrine	Antihistamine
> Gut - Naus	sea, abdominal cramps, vomiting	g, diarrhea		Epinephrine	Antihistamine
> Throat - Tigh	tening of throat, hoarseness, had	king cough		Epinephrine	Antihistamine
> Lung** - Shor	tness of breath, repetitive cough	ing, wheezing		Epinephrine:	Call 911
> Heart** - Faint	t, pale, blueness around mouth o	r nail beds, weak pul	se, low B/P	Epinephrine:	Call 911
> Other** -				Epinephrine:	Call 911
> If reaction is progre	essing (several of the above area	s affected) give		Epinephrine:	Call 911
	eatening Note: The severity of symp	otoms can quickly change.			
► STEP 2: GIVE ME	<u>DICATIONS</u> ◀				
• If Epinephrine is a Antihistamine/other: gi	muscularly (check one)	ed! PROCEED TO	name & amount)	by	(route/method)
IMPORTANT: Do NOT of EpiPen Directions:  a. Pull off the GRAY b. Place BLACK TIP c. Swing and jab firm d. Hold EpiPen in pla	lepend on asthma inhalers and	l/or antihistamines t	to replace epin	nephrine in a severe	ted through clothing. his/her heart pounding.
► STEP 3: EMERGE				5 1795 and animal	
<del></del>	ek emergency care. State that an	allergic reaction has	been treated, a	and additional epinep	hrine may be needed.
2. Call Parents or Em	ergency Contacts  rgency Contact Names and Information	Lulau.			
Parents/Emergency Cor			Phone Number	(e)·	
a.	-		.) (	(3).	
			.) _()	(	)
Parent/Guardian Signati			•/	Date	,
Physician completes form through	- Constant only				
Physician Name (Printed)	тыср и	Phone Nu	mber: (	Š	
Physician Signature	>======================================			Date:	
Fhysician Signaiaic	(Required)			_ Date.	

## HOT LUNCH



Dear Parents, Students and Staff,

We are happy to welcome St. Monica School to School Eatery's hot lunch program. Your menu will soon be available for ordering. Please head to our ordering platform to register your student/s for this school year.

Please note that School Eatery will be offering a CONTACTLESS delivery for school lunches this year, following the CDC recommendations and guidelines for all meal deliveries, keeping safety precautions our main priority.

Please sign up at <a href="https://schooleatery.ahotlunch.com/login">https://schooleatery.ahotlunch.com/login</a> and choose PARENTS CLICK HERE TO SIGN UP. You will receive an email to activate your account and will need a school code to add your children. Your school code for the new software is STMS (all caps).

To download our app (available on Apple iPhones), please search hotlunch and enter **schooleatery** (all lowercase and no spaces).



Once logged in, if you have any questions or need assistance, click on the Software Support option on the bottom left of your navigation panel or contact us by clicking the link to Chat with us.

We look forward to serving you this school year.

Warm regards,

SCHOOL EATERY

(800) 570-6755

EMAIL: schooleatery@yahoo.com

## SCRIP FORMS

## Earn free tuition credit! Scrip Program

The SCRIP program is a wonderful fundraising tool that allows you to buy gift cards from your favorite brands and earn on your daily purchases. Last year, contributing families helped earn \$5,000 for Home and School. The average tuition reimbursement per family was \$375, with some families earning up to \$1,300!!!

The program is simple to enroll in, easy to use and the best part, it's FREE. Please consider helping us with this important fundraising program.

## How it works:

Shop 750+ top brands and immediately earn up to 20% on every gift card you buy. You can easily raise \$1,000 or more every year.

Raise money simply by doing everyday things—like grabbing your morning coffee or ordering dinner for the family. Use gift cards on large home and furniture purchases to earn even more.

## How to get started

- 1. Fill out the Scrip Participation Form online.
- Create an account on the RaiseRight app or at ShopWithScrip.com using our organization's enrollment code: 52D43A5F3141

Seamlessly check out and receive eGift cards faster by securely paying online with a linked bank account or credit card.

Have questions? Contact: Michelle Whitaker, Connie Place, or Molly Kanter at email scrip@stmonica.school.

## 2021-22 St. Monica SCRIP Rewards Program Enrollment Instructions

Have your bank routing and account numbers available

## Step 1:

## Go to www.shopwithscrip.com

- Click on Create Account
  - Username: enter email address
  - o Password: create your own
- Update User Information
  - Select Challenge Question #1:
  - Select Challenge Question #2:

PLEASE NOTE: Security answers are case/space sensitive. Use simple answers (ex. milwaukee).

Enter St. Monica Non-Profit Enrollment
 Code: 52D43A5F3141

You are at the Family Home Page

- Set Up PrestoPay Account
- Click on PrestoPay
- Click I Agree
- Enter Account Information
  - Enter Bank Name
  - Enter Account Name
  - Enter Routing number (number on left);
     Account number (number on right)
  - Enter validation code provided on screen, click next

(Print screen with explanation about 2 random amounts being deposited to your account within 2 business days)

Check your bank account statement and when you see 2 deposits from Great Lakes Scrip, go to Step 2.

## Step 2:

- Go to www.shopwithscrip.com
- Click on Log In
  - o Username: email address
  - o Password: from Step 1
- At home page, click on PrestoPay
- When the PrestoPay screen appears, bank information appears. Click on boxes and enter the 2 deposit amounts from your online checking account statement.
- Select PIN #, click next

You have successfully verified your PrestoPay account information with our supplier.

You can enroll at <a href="www.shopwithscrip.com">www.shopwithscrip.com</a> from home. For questions, contact Michelle Whitaker at scrip@stmonica.school.

Name:			Date:	
Email Address:	Phone:			
Shopwithscrip.com User Name:				
WE WILL ORDER FF	www.SHOPWITHSCR	IP.com		
VENDORS NOT LISTED BELOW	PROFIT %	DENOMINATION	QUANTITY	TOTAL \$
	-		_	
	.1			L
Grocery Stores/Pharmacy				
Crocery Stores/i narmacy				
Sendik's (Balistreri owned)	5%	\$50		
Roundy's (Includes Pick n Save & MetroMarket)	4%	\$25/\$50/\$100 (circle choice)		
CVS Pharmacy	6%	\$25/\$100 (circle choice)		
Walgreens	5%	\$25/\$100 (circle choice)		
Meijer	3%	\$25/\$50/\$100 (circle choice)		
	0,0	1 +20,400,4100 (0.000 0.000)	-	!
Gas/Coffee				
BP	1.5%	\$50/\$250 (circle choice)		
Kwik Trip	4%	\$25/\$100 (circle choice)		
Dunkin Donuts	3%	\$10		
Speedway	4%	\$25/\$100 (circle choice)		
Starbucks	5%	\$10/\$25 (circle choice)		
Stone Creek Coffee	10%	\$10/\$25 (circle choice)		
	•	,		•
Books and Entertainment				
Amazon	2%	\$25/\$100 (circle choice)		
Marcus Theatres	8%	\$25/\$100 (circle one)		
Barnes & Noble Bookstores	9%	\$10/\$25/\$100 (circle choice)		
iTunes	5%	\$15/\$25 (circle choice)		
Restaurants				
		<b>,</b>		
Brueggers	7%	\$10		
California Pizza Kitchen	8%	\$25		
City Market	6%	\$10/\$25 (circle choice)		
Panera	8%	\$10/\$25/\$50 (circle choice)		
Cousins Subs	9%	\$10		
Culver's	10%	\$10/\$25 (circle choice)		
Highland House	20%	\$25		
Qdoba	7%	\$25		

Bayside Garden Center	15%	\$50	
Best Buy	3%	\$25/\$100/\$250 (circle choice)	
Gap/Banana Republic/Old Navy/Athleta	14%	\$25/\$100 (circle choice)	
Kohl's (Ok to pay bill)	4%	\$25/\$100 (circle choice)	
Lands' End	16%	\$25/\$100 (circle choice)	
Target	2.5%	\$25/\$100 (circle choice)	

ORDER TOTAL:	Payment through PrestoPay	\$
Signature of Parent or Guardian	Date:	

# SCHOOL STORE ORDER FORM

## Spread the Spirit with gear from the St. Monica School Store!

Visit the <u>school store</u> on the SMS website to see details and place your orders.

Orders will be sent home with students as soon as possible.

Contact Jen Fitzgerald (<u>imdfitzgerald12@gmail.com</u>) or

Christy Prekop (<u>cprekop@gmail.com</u>) with any questions.

